

**DRAFT MINUTES OF THE MEETING OF LOWER WINTERBORNE PARISH COUNCIL HELD  
ON TUESDAY 17<sup>th</sup> FEBRUARY 2026, COMMENCING 7PM, AT WINTERBORNE KINGSTON  
VILLAGE HALL**

**Present:** R Allcock, S Hart, K Langdown, C Pitman, L Luxford, K Langdown

**Chair:** R Jessopp

**Clerk:** Mrs Alison Clothier

**Also present:** Dorset Cllr Parker, 24 members of public

**Public Participation**

Thanks were given to former Cllr Andrews for her significant contribution and hard work in support of the Parish Council.

The following matters were raised:

- A request was made for the Parish Council to call an extraordinary meeting in the near future to address flooding issues and invite representatives from Dorset Council and the Environment Agency.
- Residents asked what actions the Parish Council intends to take regarding flooding.
- Clarification was sought on who has been consulted to date regarding flooding and whether responsibility lies with Dorset Council or the Environment Agency.
- It was confirmed that previous minutes and the Parish Council Flood Plan are available on the website. The Parish Council is not the Flood Authority but takes its role seriously and seeks to influence the responsible authorities.
- Thanks were expressed to those who prepared sandbags, which residents found very helpful.
- It was noted that other villages were also affected by flooding, and residents asked whether there were plans to collaborate with neighbouring communities in responding to authorities.
- A strategic approach was recommended, including working with nearby areas, as upstream conditions affect the river and surrounding villages.
- The area of grass verge north of the Greyhound to the main road has become obstructed by brambles and vegetation. A resident offered to undertake clearance work, improve visibility, clear a drain that may become blocked by spoil, and reseed the area afterwards, subject to permission.
- The footpath path opposite the pub requires attention, as the edge of the bank is not visible and poses a danger. The area had been temporarily roped off after near accidents.

**1 Declaration of Interest and requests for dispensations**

26.024 There were none

**2 Apologies**

26.025 Apologies were received from Cllr D Knapp

**3 Minutes of the Meetings held on 20<sup>th</sup> January 2026**

26.026 A copy of the minutes had been issued to all members prior to the start of the meeting. Cllr Luxford proposed them to be a true and accurate representation of the meeting. This was seconded by Cllr Hart and agreed unanimously. The Chair signed the minutes in the presence of the meeting.

**4 Matters arising from those minutes for report only**

26.027 The Clerk’s Report was circulated in advance of the meeting. It was noted that the grass cutting contractor would like to have the option of a price increase in year two to accommodate fuel and power costs, which was accepted. He will be asked to look at the verge above the Greyhound.

**5 Dorset Councillors' Reports**

26.028 Cllr Parker supported the idea of an extraordinary meeting on flooding to gain more detailed information from Dorset Council and the Environment Agency.

**6. Finance**

26.029 To confirm payment of accounts

The following payments had been requested:

Payments Requested for February 2026							
Date	Payee	Description	Chq No	Total Amd	VAT	Net	Invoice Number
01.02.26	EON Next	January Electricity Charges	DD	£9.76	£0.46	£9.30	
01.02.26	Rejuvenate	Email hosting January 2026	BACS 543	£14.83	£2.47	£12.36	30430
01.02.26	Starboard Systems Limited	Scribe Accounts Subscription	BACS 544	£42.00	£7.00	£35.00	15740
05.02.26	Dorset Council	Waste collection January 2026	BACS 545	£15.61	£0.00	£15.61	2800483476
04.02.26	BT	Hub - Broadband (contracted payment) FINAL	BACS 546	£77.05	£12.84	£64.21	GP 0011 5840
13.02.26	Can I Cut It	Allotment Field maintenance and emergency flood works	BACS 547	£831.40	£0.00	£831.40	396
11.02.26	MP Gardening	WK Grass Cutting	BACS 548	£1,162.50	£0.00	£1,162.50	Month 18
26.01.26	Winterborne Kingston Village	2026 Room bookings	BACS 549	£178.00	£0.00	£178.00	
18.02.26	A Clothier	February 2025 wages , including mileage, phone	BACS 550	£552.60	£0.00	£552.60	
18.02.26	HMRC	PAYE and NI February	BACS 551	£170.53	£0.00	£170.53	
18.02.26	DC Pension Fund	February 2026 pension contributions	BACS 552	£188.98	£0.00	£188.98	
18.02.26	Epic Print	Hub Fliers	BACS 553	£203.60	£14.60	£189.00	273774
		<b>Total requested from Precept</b>					<b>£3,446.86</b>

The total payments requested for February were £3446.86. The payments were proposed by Cllr Hart and seconded by Cllr Allcock with all in agreement.

26.030 To confirm the reconciliation of accounts, income and position against budget

A copy of the reports had been issued to members prior to the start of the meeting – See Appendix 1. There were no questions.

The reconciliation of accounts and position against budget were accepted.

# Parish Council Income

## RECEIPTS LIST

Vouch e	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	
1	Rent	07/04/2025		Current	Tractor Shed Rent	Tractor Shed Rent	X	65.00	65.00	
2	Precept	25/04/2025		Current	Precept - WK and Anderson	Precept - WK and Anderson	X	21,526.50	21,526.50	
3	Miscellaneous	25/04/2025		Current	Precept - Winterborne Zels	Precept - Winterborne Zels	X	2,575.00	2,575.00	
4	Community Hub	28/04/2025		Current	Hub Income - M Cowans	Hub Income - M Cowans	X	15.00	15.00	
5	Cemetery	06/05/2025		Current	Grassby and Sons - Susan	Grassby and Sons - Susan	X	60.77	60.77	
6	Rent	07/05/2025		Current	Tractor Shed Rent	Tractor Shed Rent	X	65.00	65.00	
7	Community Hub	08/05/2025		Current	Hub income - A Wrintmore	Hub income - A Wrintmore	X	28.00	28.00	
8	Community Hub	14/05/2025		Current	Hub Income M Clemens	Hub Income M Clemens	X	10.00	10.00	
9	Cemetery	29/05/2025		Current	Haven Memorials - Morris	Haven Memorials - Morris	X	141.00	141.00	
11	Account Interest	02/06/2025		Savings	Bank Interest	Bank Interest	X	246.41	246.41	
10	Community Hub	02/06/2025		Current	Hub Incom L Luxford	Hub Incom L Luxford	X	15.00	15.00	
12	Rent	09/06/2025		Current	Tractor Shed Rent	Tractor Shed Rent	X	65.00	65.00	
13	Community Hub	16/06/2025		Current	Hub income - Revive Theat	Hub income - Revive Theat	X	40.00	40.00	
14	VAT	26/06/2025		Current	VAT rebate	VAT rebate	R		2,773.27	
15	Community Hub	07/07/2025		Current	Hub income - K Egan	Hub income - K Egan	X	14.00	14.00	
16	Rent	07/07/2025		Current	Tractor Shed Rent	Tractor Shed Rent	X	65.00	65.00	
17	Community Hub	11/07/2025		Current	Hub Income - M Cowans	Hub Income - M Cowans	X	30.00	30.00	
18	Community Hub	31/07/2025		Current	Hub Income - Fundraising	Hub Income - Fundraising	X	2,726.96	2,726.96	
19	Rent	07/08/2025		Current	Tractor Shed Rent	Tractor Shed Rent	X	65.00	65.00	
20	Community Hub	12/08/2025		Current	Hub Income - Donation	Hub Income - Donation	X	30.00	30.00	
21	Cemetery	15/08/2025		Current	FC douch and Sons - Welsh	FC douch and Sons - Welsh	X	354.00	354.00	
22	Cemetery	02/09/2025		Current	Excalibur Stone - Welsh	Excalibur Stone - Welsh	X	141.00	141.00	
23	Community Hub	03/09/2025		Current	Dorset Council - Hub Path	Dorset Council - Hub Path	X	10,000.00	10,000.00	
25	Account Interest	08/09/2025		Savings	Interest	Interest	X	247.03	247.03	
24	Rent	08/09/2025		Current	Tractor Shed Rent	Tractor Shed Rent	X	65.00	65.00	
26	Community Hub	09/09/2025		Current	Dorset Council - Hub rates	Dorset Council - Hub rates	X	82.19	82.19	
27	Precept	26/09/2025		Current	Precept	Precept	X	21,526.50	21,526.50	
28	Rent	07/10/2025		Current	Tractor Shed Rent	Tractor Shed Rent	X	65.00	65.00	
29	Miscellaneous	22/10/2025		Current	Nash J	Nash J	X	39.98	39.98	
30	Cemetery	28/10/2025		Current	Grassby and Sons - Susan	Grassby and Sons - Susan	X	990.00	990.00	
31	Community Hub	03/11/2025		Current	Community Hub Insurance	HISCOX	X	308,274.50	308,274.50	
32	Rent	07/11/2025		Current	Tractor Shed Rent	Colin Pitman	Z	65.00	65.00	
33	Community Hub	18/11/2025		Current	Hub business rates refund	Dorset Council	Z	2,317.81	2,317.81	
35	Miscellaneous	19/11/2025		Current	Grass Cutting Contribution	Winterborne Kingston C	Z	100.00	100.00	
34	Cemetery	19/11/2025		Current	ERB Ashes Grave C20	Roy Allcock	Z	253.00	253.00	
38	Account Interest	08/12/2025		Savings	Interest	Barclays	Z	394.24	394.24	
36	Rent	16/12/2025		Current	Rent of Recreation Ground	Lytchett Matravers Foot	Z	40.00	40.00	
37	Rent	07/01/2026		Current	Tractor Shed Rent	Colin Pitman	Z	65.00	65.00	
39	Rent	09/02/2026		Current	Tractor Shed Rent	Colin Pitman	Z	65.00	65.00	
<b>Total</b>								<b>372,868.89</b>	<b>2,773.27</b>	<b>375,642.16</b>

### 26.031 To review licence for the paddock, Winterborne Kingston Recreation Ground

Cllr Jessopp and Cllr Langdown to speak to the tenant of the Paddock to highlight the issues with the proposed cemetery extension. It was agreed that the rent would remain at £552 for 2025/26.

### 8. To receive the following reports

#### 26.032 Hub

The community survey is live. It was noted that in the recent flooding, it would have been very useful to have a facility that could have been used for toilets and showers. The waste collection at the car park will continue.

#### 26.033 Flood Watch

See Appendix 2.

Cllr Hart and Cllr Jessopp met with the Dorset Council flooding engineer. The DC officer inspected the whole village, including Stoney Lawn and beyond. The Parish Council also accompanied representatives from the Environment Agency on a site visit. A meeting has been arranged with the Community Highways Officer to look at gullies, although this work is dependent on drier conditions. The main culvert on West Street has been inspected and found not to be blocked. The Parish Council was asked to note that grips are opening up the old meadows, allowing water to flow directly onto West Street. Dorset Council has proposed holding a drop-in session at the Village Hall for residents to discuss flooding concerns, with details to be circulated via leaflet drops and posters.

Residents whose properties have experienced flooding are required to complete a FORT (Flood Online Reporting Tool) report. A significant pothole on West Street has caused damage to a vehicle, and several other potholes have been reported, although repairs are pending until floodwaters recede. It was noted that the flood management plan on the Dorset Council website under reports flooding incidents in Winterborne Kingston. Concerns were raised that drains at the corner of Stoney Lawn are not functioning, and it was asked whether camera inspection could be undertaken; Cllr Hart will contact Dorset Council regarding this. The Flood Plan currently refers to a dew pond at North House, which requires amendment as it is a private garden pond.

Thanks were expressed to Cllr Hart for his hard work.

#### 26.034 Play Area and Recreation Ground

Play area independent inspection complete and satisfactory.

The new piece of equipment will be in place within 4-6 weeks.

Dog fouling has become more of a problem recently – dogs are not being kept on a lead.

**Action: Clerk to contact dog warden to highlight issues.**

### 9. Planning Applications

26.035 P/HOU/2026/00734 Thorpe Farm, Marsh Lane, Winterborne Kingston, DT11 9BN  
Install balcony to rear, convert loft into living accommodation with installation of dormers

NO OBJECTION

### 10 Items for Action and Resolution

#### 26.036 To discuss progress on the Neighbourhood Plan

This is ongoing. The draft plan has been circulated to the working group and will be with Parish Council in April, with a consultation planned over the summer.

#### 26.037 To consider arrangements for the 2026 summer fayre

Preparations ongoing.

#### 26.038 To consider cemetery extension

As noted above, discussions will be held with the paddock tenant before advancing this project.

#### 26.039 To consider results of the 2026 tree survey

The tree report has been received and no urgent work is needed to be carried out. Chair is checking ownership of a couple of trees where non urgent work is recommended.

26.040 To consider proposal for change to requested horse riding warning signs

There is no suitable verge for the Anderson sign so the proposal is to put a roundel in the road. This was proposed by Cllr Pitman, and seconded by Cllr Allcock with all in agreement. Clerk to also remind Dorset Council about the child crossing signs.

26.041 To consider proposal for hard standing area in recreation group to allow solid access to sand bags.

There was a proposal to put hard standing in front of the flood store so that vehicles can park in front of this for easier access in a flood. Quotes are needed for stoning the whole area and Cllr Pitman to obtain prices. The Parish Council will collect the sandbags back in due course.

**11. Parish Councillors' reports not covered by item 7**

26.042 Cllr Hart – a change of address was noted for a tree enforcement letter

26.043 Cllr Jessopp – there is a Parish Cllr Vacancy that is currently being advertised.

**12. Correspondence receive since the agenda was set**

26.044 Flooding – the Parish Council has been copied in on various communications about flooding, which have been noted.

26.045 Open Gardens – date changed to 28<sup>th</sup> June

**13. Items for the March agenda**

- Summer Fayre
- Feedback on flooding

There being no further business, the meeting closed at 19.51

Prepared by: \_\_\_\_\_ Date: \_\_\_\_\_  
 (Name and Role (Council Clerk etc))

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
 (Name and Role (MPC Chair or Finance etc))

Bank Reconciliation at 31/01/2026		
Cash in Hand 01/04/2025		80,394.71
<b>ADD</b>		
Receipts 01/04/2025 - 31/01/2026		375,842.16
<b>SUBTRACT</b>		
Payments 01/04/2025 - 31/01/2026		495,028.27
<b>A</b>	Cash in Hand 16/02/2026 (per Cash Book)	305,771.26
Cash in hand per Bank Statements		
Party Cash	11/02/2026	0.00
Current	16/02/2026	12,705.18
Savings	11/02/2026	383,066.08
		<b>395,771.26</b>
Less unpresented payments		
		<b>395,771.26</b>
Plus unpresented receipts		
<b>B</b>	Adjusted Bank Balance	395,771.26
<b>A = B Checks out OK</b>		

Lower Winterborne Parish Council  
 Summary of Receipts and Payments  
 All Cash Entries and Codes

Administration (Group)	Receipts	Payments	Net Position
Code Title	Budgeted	Actual	Unsettled
10 - Income	1,075.00	1,137.00	62.00
11 - Grants	80.00	80.00	0.00
12 - Donations	200.00	190.00	10.00
13 - Miscellaneous	300.00	300.00	0.00
14 - Financial Services	100.00	100.00	0.00
15 - Other	100.00	100.00	0.00
16 - Other	100.00	100.00	0.00
17 - Other	100.00	100.00	0.00
18 - Other	100.00	100.00	0.00
19 - Other	100.00	100.00	0.00
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98 - Other	100.00	100.00	0.00
99 - Other	100.00	100.00	0.00
100 - Other	100.00	100.00	0.00

Lower Winterborne Parish Council  
 Summary of Receipts and Payments  
 All Cash Entries and Codes

Groups and Subscriptions (Group)	Receipts	Payments	Net Position
Code Title	Budgeted	Actual	Unsettled
10 - Income	1,075.00	1,137.00	62.00
11 - Grants	80.00	80.00	0.00
12 - Donations	200.00	190.00	10.00
13 - Miscellaneous	300.00	300.00	0.00
14 - Financial Services	100.00	100.00	0.00
15 - Other	100.00	100.00	0.00
16 - Other	100.00	100.00	0.00
17 - Other	100.00	100.00	0.00
18 - Other	100.00	100.00	0.00
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20 - Other	100.00	100.00	0.00
21 - Other	100.00	100.00	0.00
22 - Other	100.00	100.00	0.00
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98 - Other	100.00	100.00	0.00
99 - Other	100.00	100.00	0.00
100 - Other	100.00	100.00	0.00

Lower Winterborne Parish Council  
 Summary of Receipts and Payments  
 All Cash Entries and Codes

Winterborne Anderson - Designated Reserves (Group)	Receipts	Payments	Net Position
Code Title	Budgeted	Actual	Unsettled
10 - Income	1,075.00	1,137.00	62.00
11 - Grants	80.00	80.00	0.00
12 - Donations	200.00	190.00	10.00
13 - Miscellaneous	300.00	300.00	0.00
14 - Financial Services	100.00	100.00	0.00
15 - Other	100.00	100.00	0.00
16 - Other	100.00	100.00	0.00
17 - Other	100.00	100.00	0.00
18 - Other	100.00	100.00	0.00
19 - Other	100.00	100.00	0.00
20 - Other	100.00	100.00	0.00
21 - Other	100.00	100.00	0.00
22 - Other	100.00	100.00	0.00
23 - Other	100.00	100.00	0.00
24 - Other	100.00	100.00	0.00
25 - Other	100.00	100.00	0.00
26 - Other	100.00	100.00	0.00
27 - Other	100.00	100.00	0.00
28 - Other	100.00	100.00	0.00
29 - Other	100.00	100.00	0.00
30 - Other	100.00	100.00	0.00
31 - Other	100.00	100.00	0.00
32 - Other	100.00	100.00	0.00
33 - Other	100.00	100.00	0.00
34 - Other	100.00	100.00	0.00
35 - Other	100.00	100.00	0.00
36 - Other	100.00	100.00	0.00
37 - Other	100.00	100.00	0.00
38 - Other	100.00	100.00	0.00
39 - Other	100.00	100.00	0.00
40 - Other	100.00	100.00	0.00
41 - Other	100.00	100.00	0.00
42 - Other	100.00	100.00	0.00

Flooding impacted several properties in Winterborne Kingston & has inconvenienced most within the village, resulting in unusable toilet and washing facilities, no or limited electrical and heating systems, transport difficulties, including getting to work, children to school, food deliveries, shop visits and postal deliveries.

Reacting to these problems saw a great community response, with sandbags filled and distributed, pumps and dehumidifiers loaned and traffic control being undertaken by residents in an attempt to minimise further damage to properties from bow waves of flood water.

There were many acts of kindness, some of which may have gone unnoticed, but I would like on behalf of the Parish Council to propose thanks to all concerned for their help.

Ground water continues to affect many areas of the village and with saturated ground and still more rain forecast, it would be good for all residents to remain alert to potential flooding risk.

Reporting of flooded properties by residents and I believe concerns raised with MP etc have resulted in help with flooding and potential longer-term action with regard flood protection measures. Ross Jessopp and I met with a flood engineer from DCC yesterday Monday 16<sup>th</sup> February and visited areas in WK affected by flooding. The information collected will be used to generate a flood report being prepared and potential short- and longer-term assistance with flood protection and avoidance. Possible drop-in session to be organised by DCC as part of the report/feedback process.

I understand it is likely to a minimum of 6 months before the report is ready, so there are unlikely to be any quick fixes.

In the interim I would encourage residents who have not already done so to familiarise themselves with the Lower Winterborne Flood plan. Draft their own personal flood plans for their property and future proof their own properties with Air Brick covers, door flood barriers, move ground floor electrical and central heating infrastructure to levels less likely to be affected by flood water.